



Your Real Estate Professionals
Established 1981

**Guilott Realty, Inc.
Notice to Vacate**

Guilott Realty, Inc. requires tenants to give a 30 day notice prior to move out date.
Please fill out this form if you wish to vacate the property.

Name _____ Name _____

Property address:

Date notice is given _____ Move out date _____

Reason for moving: (i.e. buying a home, job relocation, moving out of town/state)

Forwarding address:

Street _____ City/state _____ Zip code _____

Signature _____ Date _____

Signature _____ Date _____

Guilott Realty, Inc. has up to 30 days to refund your security deposit by law. After you move out, Guilott Realty, Inc. will walk the home to ensure no damages were made and it has been cleaned properly. Please see page 2 for deductions.



Your Real Estate Professionals
Established 1981

Guilott Realty, Inc.
Move out instructions

Guilott Realty, Inc. does do a walk through after you turned in keys. Here is a list of deductions that can be incurred from your security deposit.

- Costs to clean, deodorize, exterminate, and maintain the Property
- Unpaid or accelerated rent
- Unpaid late fees
- Unpaid utilities and utility expenses landlord incurs to maintain utilities
- Unpaid pet charges
- Keys, garage door openers, gate openers, security devices, and etc.
- Removal of unauthorized locks or fixtures installed by Tenant
- Missing or burned out light bulbs and florescent tubes
- Packing, removing, and storing abandoned property
- Cost of early lease termination charges
- Attorneys fees, costs of court, costs of service, and any other legal fees
- All unpaid charges incurred by violation of lease contract
- Costs to repair damage to walls, flooring, landscaping, or any damages to the property
- Damages to the property caused by smoking, including but not limited to stains, burns, odor, and removal.
- Professional carpet cleaning (please include receipt to avoid having it deducted)

PETS- If you have paid a pet deposit and it does not cover the full amount owed, remaining balance will be deducted from security deposit until paid in full.

Signature_____ Date_____

Signature_____ Date_____